

ORIENTEERING AUSTRALIA

2013 ANNUAL GENERAL MEETING

4.10pm, Spring Gully Soccer Club Rooms, Stanley Avenue, Spring Gully, Bendigo VICTORIA, Sunday 31 March 2013

MINUTES

Attendance: Blair Trewin (President), Bruce Bowen (OA), Craig Feuerherdt (OA, OVIC), Robert Spry (OA, ONSW), Mike Dowling (OA), Robin Uppill (OA), John Harding(OA), James Mitchell (OQ), Liz Bourne (OQ), Felicity Crosato (OQ), Adrian Uppill (OASA), Jenny Casanova (OASA), Rohan Hyslop (OACT), John Scown (OA, OACT), Ann Scown (OACT), Mary McDonald (OACT), Geoff Wood (OACT), Jim Russell (Bendigo, VIC), Barry Pearce (NSW).

Apologies: Paul Prudhoe (ONSW).

1 MINUTES

1.1 Appointment of verifiers. Ann Scown and Liz Bourne were appointed verifiers.

1.2 Confirmation of minutes of 2012 Annual Conference (See <http://orienteering.asn.au/Administration/minutes/>). It was moved Robin Uppill/Jenny Casanova that the minutes be confirmed. This was carried.

1.3 President's opening remarks
These included the following points:

- Participation growth since the ASC began providing Participation funding has continued to go well.
- In respect of restructuring of High Performance (HP) funding to National Sports Organisations (NSOs) by the government:
 - the AIS has taken over HP Funding management and is focusing on Olympic, Commonwealth Games and World Championships medals
 - if OA HP Funding is cut, OA may have to drastically change its HP programs
 - regardless of what funding is available, OA is planning to adjust the HP development pathway as there is a need to expand the junior base and to improve the transition from juniors to seniors
- Implementation of Eventor has been a very large task and Craig Feuerherdt has undertaken a huge amount of work to date on the Eventor project. There is now a need to get enough people trained in Eventor management in all state associations.

1.4 Matters arising.

Barry Pearce, attending the meeting as an observer from NSW, expressed dissatisfaction with Eventor and recommended that much more work was

needed to make it user-friendly. Craig Feuerherdt said that OA welcomed feedback and he would be happy to meet with Barry after the meeting to discuss his specific concerns and how they might be addressed. Mike Dowling noted that introducing any major new system has teething problems in the implementation phase and the sport needed to work through these.

2 ANNUAL REPORT

The Annual Report was tabled at the meeting. The President thanked Mike Dowling for his work in putting it together. It was moved Liz Bourne/Jim Russell that the Annual Report be accepted. This was carried.

3 ANNUAL FINANCIAL REPORT

3.1 Presentation of the financial report by the Director, Finance. See Annual Report pages 7 and 44 to 53.

Bruce Bowen noted a small deficit for 2012 arising from the purchase of Eventor and some 2013 forward expenditure being paid in 2012.

It was moved James Mitchell/Rohan Hyslop that the Annual Financial Report be accepted. This was carried.

3.2 Budget projections. Bruce tabled an EXCEL spread sheet of projections. He noted a deficit in 2013 arising from a projected deficit of \$16,000 in Participation expenditure for the 2013 calendar year that would even out in 2014 with a projected under-expenditure by the same margin. In addition, history has shown that some Participation projects will experience start up delays, potentially leading to budget under-expenditure.

The Budget Projections report was noted.

3.3 Paper on whether to change OA financial year from a calendar year to a financial year. Bruce tabled a paper recommending no change. This was noted and agreed.

4 EXECUTIVE

4.1 Board report. See pages 4 and 5 of the Annual Report.

John Harding noted that the 2012 AGM had requested more detail on the work of the Board, and that details of how many Board meetings were held and when should be published. He said that the Annual Report now included this information.

Liz Bourne queried whether Board minutes were published. John Harding replied that this not the case because of the extra administrative workload in producing a second set of minutes that did not include 'in camera' or sensitive discussions, and because major decisions of the Board were communicated publicly through mechanisms including website and Facebook postings, and emails to state secretaries and presidents.

5 AMENDMENTS TO CONSTITUTION

5.1 Chair of the Misconduct Tribunal

Section 21.3 of the constitution currently reads

21.3 Misconduct Tribunal. The Misconduct Tribunal shall comprise the following three persons:

- (a) The Chairperson shall be a member of the Board, nominated by the Board.
- (b) One (1) person nominated by the Constituent Association of which the person against whom the complaint has been laid.
- (c) One (1) other person selected by the Board from amongst two nominated at the Annual General Meeting.

The OA Board recommends that part (a) be amended to read

- (a) The Chairperson shall be a person independent of the Board, nominated by the Board.

Rationale: Consistency with the model Misconduct Tribunal in the ASC Match Fixing Policy template for all sports. Having a Chairperson of the Misconduct Tribunal independent of the Board makes sense as good practice.

It was moved Rohan Hyslop/Geoff Wood that the amendment be approved. This was carried.

5.2 Term of office of OA Board members

Section 11.3 currently reads:

11.3. Term of office. The term of office for positions elected under clauses 11.1 and 11.2 shall be two years, except that, at the first election to take place after this Constitution is approved, up to three Board positions, to be determined by the Annual General Meeting, shall have a term of one year. For the purposes of this clause a 'year' is considered to be the interval between one Annual General Meeting and the next, irrespective of the actual date on which those meetings are held.

The OA Board recommends that this be amended to:

11.3. Term of office. The term of office for positions elected under clauses 11.1 and 11.2 shall be two years. For the purposes of this clause a 'year' is considered to be the interval between one Annual General Meeting and the next, irrespective of the actual date on which those meetings are held.

Rationale: This is a tidy up of clauses inserted some years ago and which are no longer relevant.

It was moved Bruce Bowen/Jenny Casanova that the amendment be approved. This was carried.

6 ELECTIONS and APPOINTMENTS

Board positions due for election for 2-year terms:

Director, High Performance.
Director, Development.

No nominations were received.

Robin Uppill, Director, Technical stood down at this Annual Meeting, halfway through the 2-year term for this position. Orienteering South Australia has nominated Jenny Casanova to fill the 1 year casual vacancy. The President advised that a special meeting of the OA Board would be convened to fill this casual vacancy.

The President moved a vote of thanks to Robin Uppill for her outstanding work on the Board over a 7-year period firstly as Director, Special Projects and then Director, Technical. Mike Dowling spoke to the motion and said that Robin had made an outstanding strategic contribution to the Board during her tenure. The motion was carried.

Appointments:

- Chairperson (Mapping Committee): Adrian Uppill.
- Chairperson (Technical Committee): Vacant, appointment to be confirmed by the next meeting of the Board.
- Chairperson (Events Committee): Greg Hawthorne, subject to confirmation.
- Chairperson (MTBO Committee): Craig Steffens
- Chairperson (IT Committee): Tim McIntyre, subject to confirmation.
- Chairperson (Development & Participation Committee): Vacant, appointment to be confirmed by the next meeting of the Board.

Tribunals and Appeals

Misconduct Tribunal. Rob Preston and Joan Whyte, subject to confirmation.

Selection Appeals Committee. Paul Liggins, re-appointment subject to confirmation, and an additional person to be appointed by the OA Board when required.

OTHER APPOINTMENTS

Patron	Vacant
Public Officer	Robert Allison
Badge Scheme Secretary	John Oliver
Schools Liaison Officer	Ian Dalton
Rankings - Elite	Bruce Arthur
Rankings – Non-elite	Darryl Erbacher
Auditor	Christine Read and Associates Pty Ltd

7 GENERAL BUSINESS

7.1 OA match fixing policy.

A verbal report was provided by Blair Trewin, President, giving the background of a match fixing policy being required for every NSO funded

by the ASC. A model template had been provided by the Office of Sport in the Prime Minister's Department and Blair had drafted an OA policy based on this. A couple of issues needed to be clarified with the Office of Sport. Action: OA Board to finalise the policy and include it in the Operational manual.

7.2 OA website redesign plan update. A verbal report was given by Craig Feuerherdt who said that the redesign was complete. The next step was a migration and updating of content from the current website. To facilitate this, Craig would be recommending to the OA Board that a part-time content curator be contracted who could work with content managers of the existing web pages. The Board would need a funding plan for this. This was noted.

7.3 OA Pathways Development Plan. Blair reported that a meeting of the Working Group had been held on Friday to progress development of the Plan, and it was agreed that a new structure for High Performance development would be needed, regardless of the ASC funding. This was noted.

7.4 Updating the OA Strategic Plan 2011-2014. John Harding, Executive Officer, tabled a paper on requirements for updating the Plan and noted that the OA Board was planning a special meeting to determine a Vision Statement for 10 years' time. This was noted.

7.5 Other business. There was no other business.

The meeting closed at 5.40pm.