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Annual General Meeting

Meeting Room 1, Sports House, 100 Maitland Street, Hackett
Sunday 4 April 2010 3pm

Draft minutes

Attendance:

Bill Jones	OA President/ACT
Hugh Cameron	Senior Vice President, IOF
John Harding	Executive Officer, OA
Rob Preston	OA
Eric Morris	OA
Paul Prudhoe	NSW
Robert Spry	NSW/OA
Geoff Wood	ACT
Jenny Casanova	SA
Adrian Uppill	SA
Liz Bourne	QLD
Mike Dowling	TAS
Richard Matthews	WA
James Mitchell	QLD
Bruce Arthur	VIC
Blair Trewin	VIC/OA
Christine Brown	TAS
Robin Uppill	SA/OA

Apologies: Reid Moran (QLD), Mike Hubbert (Aust Orienteer).
The meeting commenced at 3.10pm.

1 MINUTES

1.1 Appointment of verifiers. Rob Preston and Jenny Casanova were appointed.

1.2 Confirmation of minutes of 2009 Annual Conference.

After amending the word 'level' to 'levy' in the finance report, it was moved by Eric Morris and seconded by Liz Bourne that the minutes be accepted. This was agreed.

1.3 President's opening remarks

The President summarised his more detailed report included in the Annual Report and added that in his attendance at many events in the past year, he had been very happy with event quality. Elite results had been outstanding and, on the administration side, OA is very much looking forward to a government response to the Crawford report and greater certainty in the provision of government funding.

1.4 Matters arising: Nil.

2 ANNUAL REPORT

This was tabled by Mike Dowling and he was thanked for his efforts in putting it together again. John Harding noted that clarification was needed from two states on their reported numbers of registered orienteers; this may result in a revision of the membership numbers in the table on page 15.

Mike queried what progress had been made on the Conference resolution that encouraged states to implement a compulsory registration system similar to that in Tasmania. Progress was reported as follows:

- NSW has started on compulsory membership/registration
- WA will move to a new model in 2011
- Victoria is examining how to best capture street and park O registrations

It was moved by Geoff Wood and seconded by Christine Brown that the annual report be accepted. The motion was passed.

3 ANNUAL FINANCIAL REPORT

3.1 Presentation of the financial report by the Director, Finance
Blair Trewin presented the financial report. He explained how the timing of some major payments such as the 2008 Australian Championship levies within one calendar year or the next affected the figures. He noted that the *Australian Orienteer* was running at a loss, largely due to a substantial decline in advertising revenue.

It was moved by Blair Trewin and seconded by Mike Dowling that the financial report and auditor's statement be accepted. The motion was passed.

3.2 Paper on payments by the states for 2011 (attached)

Blair Trewin spoke to the attached paper and noted the uncertainty created by the lack of a response to date by the government to the Crawford Report. He advised that, if a major change occurs in OA finances as a result of the government changing its funding, a special general meeting should be called during the Australian Championships program as the Annual Conference is too late to change fees and levies in 2011. The following motion was moved by Blair Trewin and seconded by Robin Uppill:

- Increase the total State Registration Fee (including GST) from \$84,700 to \$87,200. (This matches the amount in the existing forward estimates).
- Increase the levy for category 5 events from 20 cents to 25 cents.

The motion was passed.

4 EXECUTIVE

4.1 Board report

Bill Jones noted his earlier remarks and the administration report in the Annual Report.

4.2 OA planning documents (to be tabled) *

John Harding tabled these and noted that:

- a. further work will be done on the statistics and provided to states in due course.
- b. The OA Strategic Plan and OA High Performance Strategic Plan have been left unchanged, pending a review for the 2010 Conference once future government funding is known.

4.3 Report on high performance matters

Eric Morris reported that the High Performance Management Group had met that afternoon and had a preliminary discussion on a number of HP challenges, including:

- * bringing through more elites
 - * coaching and skills development
 - * progress being hampered by the lack of a Director, Development
- Eric said that there were many positives in his HP report in the Annual Report, including the 21% increase in NOL fields and 12% increase in national MTBO fields in 2009. He said the elite attendance at the 2010 Easter carnival was the best for some years.

4.4 Orienteering Awards

- a) Services to Orienteering:
Awarded to Robert Vincent, NSW.
- b) Services to Orienteering Coaching
Awarded to Jessica Fuller-Smith, Tasmania.
- c) Silva Medal: Jenny Bourne, W55
- d) OA Athlete of the Year Award
Awarded to Adrian Jackson, Victoria.
- e) David Hogg Medal for Services to Event Management
Awarded to Eric Andrews, QLD.

5 GENERAL BUSINESS

5.1 The *Australian Orienter* (paper)

There was general discussion on options for addressing the projected budget deficit.

It was moved by Blair Trewin and seconded by Eric Morris that the *Australian Orienter* subscription rate for 2010 remain at \$5.65 per issue and it be increased to \$6.55 per issue in 2011.

The motion was passed.

It was also agreed to survey the orienteering population about the content and other issues as input to a further discussion at the 2010 Conference.

6 ELECTIONS and APPOINTMENTS

Hugh Cameron took temporary charge of the chair.

Nominations were received as follows for the following Board positions due for election for 2-year terms and these nominations were confirmed with acclamation by the meeting:

President: Bill Jones. Nominated by OACT.

Director, Finance: Blair Trewin. Nominated by VOA

Director, Technical: Robin Uppill. Nominated by OASA

Director, Development: no nominations received. Bill Jones asked that states again providing assistance in finding a person to fill this role.

Nominations had been received for the following appointments and were confirmed with acclamation by the meeting:

Chairperson (Mapping Committee) Adrian Uppill. Nominated by OASA

Chairperson (Technical Committee) Jenny Casanova. Nominated by OASA

Bill Jones resumed the chair.

The following additional appointments were made:

Committee Chairpersons:

Coaching: chairperson: Dave Meyer, Manager (Coaching & Officiating Development)

High Performance Management Group: chairperson, Eric Morris, Director (HP)

Media and Sponsorship: chairperson, Director (Development): vacant

Events: Greg Hawthorne

Mountain Bike O: Blake Gordon

IT: vacant

Development & Participation: Liz Bourne

Tribunals and Appeals Committee (up to two to be appointed)

Misconduct Tribunal: Andrea Schiwy, Jenny Casanova

Selection Appeals Committee: Jenny Casanova, Rob Preston

OTHER APPOINTMENTS

Patron	Vacant
Public Officer	Robert Allison
Badge Scheme Secretary	John Oliver
Schools Liaison Officer	Ian Dalton
Rankings - Elite	Bruce Arthur
Rankings – Non-elite	Darryl Erbacher
Auditor	George Zarpalas

7 GENERAL BUSINESS

7.1 Mike Dowling asked for progress on a Marketing Plan and John Harding reported on progress to date.

7.2 The meeting noted that Bob Mouatt received recognition for his many years of service by being awarded the Order of Australia in the Australia Day honours.

The meeting was closed at 4.10pm.

Attachment

Payments by states in 2011

Some payments by States from 2011 were left unconfirmed at the Annual Conference, pending more information on OA's federal funding arising from the Crawford Review.

At the time of writing no Government response to the Review has been forthcoming, and in any event it is unlikely that any financial commitments (or withdrawal of existing commitments) will occur prior to the Budget in May. (In practice, probably the most likely outcome is that existing funding will be rolled over for 2010-11 – as has already occurred for 2009-10 – with changes to be implemented for the 2011-12 year, but this cannot be guaranteed).

The Annual Conference (in December) is too late to set fees for the following year (as most states have already set their own fees by then). It is therefore proposed to do the following:

- At the AGM, provisionally set fees for 2011.
- In the event that there is a major change to the funding situation (either positive or negative), call a special meeting to consider the issue, most likely during the Australian Championships week in September.

Proposed payments for 2011

The following changes are proposed for 2011:

- Increasing the total State Registration Fee (including GST) from \$84,700 to \$87,200. (This matches the amount in the existing forward estimates).
- Increasing the levy for category 5 events from 20 cents to 25 cents. This levy has not changed in the four years since it was introduced so an incremental change is due. This is expected to raise approximately \$4,000 per year.

Event levy rates for 2011 for events in categories 1-4 have already been set (as a consequence of a decision some years ago to defer a scheduled sequence of changes by one year).

In the forward estimates an average annual deficit of \$14,000 is forecast over the 2011-13 period, although past experience suggests that budget outcomes are normally somewhat better than forecasts.

Blair Trewin

Director (Finance)

23 March 2010