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Annual General Meeting

The Pavilion, behind the Recreation Centre, South St, York WA
Sunday 24 April 2011 4pm

Apologies:

Eric Morris, Grant Bluett.

Attendance:

Bill Jones (President), John Harding (Executive Officer), Robin Uppill (Director, Technical), Paul Prudhoe (NSW President), Ruth Goddard (VOA Treasurer), Jenny Casanova (OASA delegate), Adrian Uppill (OASA Councillor), John Toomey (OAWA President), Jennifer Binns (OAWA delegate), Ann Scown (OACT delegate), Rohan Hyslop (OACT President), John Scown (Manager, Coaching & Officiating Development), Robert Spry (OANSW delegate; OA Special Director, Special Projects), Liz Bourne (OQLD delegate), Mike Dowling (OTAS President; OA Director, International), Blair Trewin (Director, Finance), Rob Preston (Manager, High Performance Operations), Kathy Liley (VOA), John Lyon (SA, observer), Jeffa Lyon (SA, observer).

1 MINUTES

1.1 Appointment of verifiers: Robin Uppill, Robert Spry.

1.2 Confirmation of minutes of 2010 Annual Conference. Moved: Jenny Casanova/Paul Prudhoe. Carried.

1.3 President's opening remarks

Bill thanked everyone for attending and thanked everyone who had volunteered during the year to put on a very successful program of events across Australia and to undertake other tasks within the sport: organisers, course setters, controllers, mappers, other helpers and administrators. Bill noted the changed financial landscape for the sport with the additional funding for participation. He said this made it all the more important that the position of Director, Development was filled at the AGM.

1.4 Matters arising: Nil.

2 ANNUAL REPORT

Copies of the Annual Report were tabled.

Bill Jones thanked Mike Dowling for again preparing the report. Mike noted that he felt a major challenge facing the sport was a lack of young people. In preparing the report, Mike said it would assist if there was an image library.

Blair Trewin noted that the accounts had been audited and a copy of the audit statement would be included in the official copies of the Report to be printed.

John Harding noted that statistics were deficient without event and participant numbers but these had yet to be provided by one state. Reported membership numbers had shown a small decline but these excluded large numbers of casual regular participants which are counted as members by other sports and which the 2010 OA Conference had agreed that all states should begin to collect.

Mike Dowling reported that OTAS had had a 50% increase in funding after introducing compulsory membership, resulting in member numbers increasing from 280 to almost 800. John Toomey said that a casual member category had been introduced in WA and resulted in a major increase in numbers with an extra 450, while Paul Prudhoe reported that this was being implemented in NSW.

3 ANNUAL FINANCIAL REPORT

3.1 Presentation of the financial report by the Director, Finance
Blair Trewin noted that the 2010 financial outcome was about \$23,000 better than budgeted because of under-spends, mainly in two areas:

- i. the position of Manager, Coaching and Officiating Development being effectively vacant from January until September
- ii. senior squad team camps not being conducted and less expenditure on senior coaches.

It was moved by Blair Trewin/Liz Bourne that the financial report be accepted. Carried.

3.2 Paper on budget projections and options for payments by the states for 2012-14

Blair Trewin noted that there was a projected structural deficit of \$18,000 per year that needed to be addressed. It had been building for a few years because expenses had been going up with CPI but major income sources had been static. However, bonus funds from the World Masters Games and under-spends had disguised the underlying emerging deficit.

Suggestions from states to reduce expenditure were:

1. Delete \$1000 budget for National Training Centre
2. Reduce Annual Conference budget by reducing paid delegates from 2 to 1 for each state and cutting the Conference to 1 day.

Suggestions to increase income largely favoured option B, an increase in the general event levy.

Motion: That the number of funded delegates per state to the Annual Conference be reduced from 2 to 1. Moved Trewin/Goddard. The motion was lost.

Motion: That the general event levy be increased from 25 cents to 40 cents from 2012 onwards, with a review at the 2012 Annual General Meeting. Moved Trewin/Adrian Uppill. The motion was carried.

4 EXECUTIVE

4.1 Board report.

The meeting agreed that in future the Annual Report include a short Board

report including how many Board meetings were held.

4.2 OA planning documents

John Harding tabled the Draft Strategic Plan for 2011-14 and explained that this had been a complete re-write from the previous plan developed in 2008. This was because of the changed policy and funding landscape at the ASC for orienteering and the need for an alignment between the new major funding from the ASC and OA's strategic planning over the next 4 years.

It was agreed that Board members and state associations would provide comments on the draft within 3 weeks (mid-May) at the latest.

John noted that a major reworking of the Operational Plan also had to be undertaken but this was dependent to an extent on state associations receiving participation funding confirming their detailed implementation plans, which were now needed urgently.

4.3 Report on high performance matters. As Eric Morris was unable to attend the meeting due to a family medical emergency, there was no verbal report to the meeting to add to what was already included in the Annual Report.

4.4 Orienteering Awards

- a) Services to Orienteering: Robert Mouatt ACT
- b) Services to Orienteering Coaching: Susanne Casanova SA/NT
- c) Silva Medal: Geoff Lawford, M55 ACT
- d) OA Athlete of the Year Award: Adrian Jackson VIC
- e) David Hogg Medal for Services to Event Management: Peter Cutten SA

5 ELECTIONS and APPOINTMENTS

Board positions due for election for 2-year terms:

Director, High Performance: Grant Bluett. Nominated: Hyslop/Robin Uppill.

Director, Development: No nominations

Special Director, Media and Communications: No Nominations

Appointments:

Chairperson (Mapping Committee): Adrian Uppill (Nominated OASA)

Chairperson (Technical Committee): Jenny Casanova (Nominated OASA)

Chairperson (Events Committee): Greg Hawthorne

Chairperson (MTBO Committee): Blake Gordon

Chairperson (IT Committee): Tim McIntyre. Nominated by IT Committee

Chairperson (Development & Participation Committee): Liz Bourne.

Nominated Robin Uppill/Ann Scown.

Chairperson (Senior Selection Committee): Jenny Casanova

Chairperson (Junior Selection Committee): Blair Trewin

The meeting acknowledged the contribution of Paul Liggins who stood down from chairing the Senior Selection Committee after chairing it for some years.

Tribunals and Appeals Committee (up to two to be appointed)

Misconduct Tribunal	Rob Preston, additional person to be appointed by the OA Board when required
Selection Appeals Committee	Paul Liggins, additional person to be appointed by the OA Board when required

OTHER APPOINTMENTS (to be confirmed)

Patron	Vacant
Public Officer	Robert Allison
Badge Scheme Secretary	John Oliver
Schools Liaison Officer	Ian Dalton
Rankings - Elite	Bruce Arthur
Rankings – Non-elite	Darryl Erbacher
Auditor	Outlook Tax and Accounting Solutions, 70 Yarra St, Heidelberg 3084

6 GENERAL BUSINESS

6.1 ASC Participation grant update

The need for detailed implementation plans by state associations as soon as possible was emphasised to meet ASC requirements.

The need for implementation by all state associations in 2011 of the 2010 Conference decision on membership counting was reiterated to achieve target membership growth to retain ongoing ASC participation funding.

6.2 Website and digital communications consultancy

Bill Jones noted that this had been advertised on 18 March and applications close on 29 April. The QLD Orienteering Association advised that it was proceeding to redevelop its website independently of the OA review in preparation for Easter 2012 in QLD.

6.3 Website communications manager

Bill Jones noted that Rob Preston had been appointed to this position. Rob reported that he had begun working on the website maintenance issues and produced the first edition of the national Enews bulletin a few days earlier. It was noted that the target audience was the whole orienteering age group market, from juniors through to older Masters, and not just the elites. However, to achieve this aim, Rob needed strong support from a wide range of contributors.

6.4 Other business: Adrian Uppill advised that the IOF revision of ISOM2000 was delayed and unlikely to be done by 2012.

The meeting closed at 5.40pm.