

Orienteering Australia Annual Conference, 30 November and 1 December 2013

Silver Room, Conference Centre, Australian Institute of Sport, Leverrier St, Bruce, ACT.

Minutes:

Attendees:

OA Board: Blair Trewin, Bruce Bowen, Craig Feuerherdt, Jenny Casanova, Robert Spry, Mike Dowling

State delegates: Paul Prudhoe, Andrew Lumsden (NSW); Rob Edmonds, Ruth Goddard (VIC), Liz Bourne, Felicity Crosato (QLD), Ken Thompson, Peter Mayer (SA), Jennifer Binns, Ken Post (WA), Warwick Moore, Ian Rathbone (TAS), Mary McDonald, Geoff Wood (ACT)

MTBO: Kathy Liley

Elite athletes: Dave Meyer

OA staff: John Harding, Kay Haarsma, Nick Dent

Apologies: James Mitchell (QLD), John Scown (OA staff)

1. Conference opening by the President (Blair Trewin)

BT opened the Conference and outlined priority issues for decision over the weekend.

2. MINUTES

2.1 Appointment of verifiers: Geoff Wood and Jenny Casanova were appointed.

2.2 Confirmation of minutes of 2013 AGM. Confirmation moved: J Casanova/L Bourne. Motion passed.

2.3 Minutes of 2012 Conference (already confirmed at AGM, for reference). Noted.

2.4 Matters arising from minutes of 2013 AGM. BT noted that the position of Director, Development was still vacant and the Board was seeking someone with marketing and sponsorship skills.

3. GOVERNANCE and BUSINESS MANAGEMENT

3.1 Report by Board. Noted.

3.2 Finance report (Bruce Bowen)

3.2.1 Budget report and issues for consideration by the Conference.

BB did a Powerpoint presentation showing the OA income and expenditure breakdowns in pie charts and advised that the main financial issues for resolution by Conference were the Australian Orienteer surplus, Eventor financing, event levies for 2014 and 2014 budget approval.

Motion by B Bowen/P Prudhoe: that State Associations

- endorse the Board’s approval of the increase in the Easter 2014 event levies; and,
- approve the proposed increase in event levies for all other categories of events for 2014 as set out in the Table 1 below.

The motion was carried.

Table 1 – Proposed 2014 event levies

Event category	Events in this category	2013 rate \$	2014 rate \$
1a	Australian Long Distance Championships	5.35 (tier 1) 9.25 (tier 2)	5.50 (tier 1) 9.50 (tier 2)
1b	Australian Long MTBO Championships	7.10	7.30
2	Australian 3-Days	6.60 (tier 1) 11.40 (tier 2)	6.80 (tier 1) 11.80 (tier 2)
3	Australian Middle Distance Championships Australian Sprint Championships Australian Relay Championships Australian Middle MTBO Championships Australian Sprint MTBO Championships Australian Relay MTBO Championships## State Long Distance Championships State Long MTBO Championships All Oceania Championship events	3.70	3.80
4	Badge Events	2.50	2.55

	National League Events MTBO National Ranking Events		
5	All other events	0.40	0.45

OA funding cost allocation to States

Paul Prudhoe spoke to a NSW Powerpoint presentation on 'OA funding cost allocation to States'. BT noted that the main issues were the quantum of money required for OA to operate effectively as the national body and the allocation between the states of the levies needed to raise that quantum of money.

Motion by P Prudhoe/A Lumsden: That the 2013 OA Conference supports the principles in the NSW presentation, and OA reviews the current model in consultation with state associations and provides a report to the 2014 Annual General Meeting. The motion was passed.

3.2.2 Financing of Eventor

Craig F presented an overview of adoption of Eventor to date and plans for the future. It was noted that it was originally conceived as a tool for national and state league events but the take up has been much greater, with 28,000 result participations loaded.

The OA paper on financing of Eventor and WA and SA commentary papers on this were all noted.

Motion by P Mayer/J Binns: That the 2012-13 shortfall in budgeted funding for Eventor be covered by the Australian Orienteer surplus. The motion was carried.

Motion by J Binns/A Lumsden: That the OA Board proposal as follows for funding Eventor for the 2013-14 year be agreed:

- (a) An increase in the national carnival levy to \$1/participant-day taking effect after (not including) Easter 2014 (the Easter fees have already been set and advertised). This would be expected to raise about \$5,000 in 2014; the increased number of events in the two carnivals roughly offsets the lower numbers per event which are expected in WA.
- (b) \$8,000 raised through the State Registration Fee.
- (c) \$8,000 raised by splitting it between the states on the basis of the total number of non-national carnival entries in Eventor for each state, to be billed in October. (On 2012-13 figures this would equate to 30-35c/entry).
- (d) In the event of a shortfall from moving to a higher category, the balance be collected 50% by an addition to the \$8,000 in (c) and 50% calculated on the same basis as that year's State Registration Fee. These would be paid in October (approximately) so that the amounts did not carry over to the following year in the accounts. In the event that more money was collected than required (e.g. because amounts raised through (a) were higher than budgeted), this could be deducted from the amount due the following year.

This motion was carried, with 9 in favour and 2 against.

An amendment to this motion (the OASA proposal) by P Mayer/K Thompson was then put. The motion was lost: 6 in favour/7 against.

The amendment was:

The 2013-14 licence fee is covered as follows:

1. An increase in the national carnival levy to \$1/participant-day taking effect after (not including) Easter 2014 (the Easter fees have already been set and advertised). This would be expected to raise about \$5,000 in 2014; the increased number of events in the two carnivals roughly offsets the lower numbers per event which are expected in WA.
2. \$4000 raised by the same formula as used for the State Registration Fee. However this charge is itemised/invoiced separately as it is for a specific purpose as opposed to the State Registration Fee which is used to support the general OA administration activities not funded from ASC grant sources.
3. \$12000 raised by splitting it between the states on the basis of their percentage of the total number of non-national carnival entries in Eventor for each state for the year, to be billed in October.
4. Any payment shortfall due to usage above that billed by SOFT calculated on the same way as Item 3 above.
5. In the event that more money was collected than required (e.g. because amounts raised through (1) were higher than budgeted), this could be deducted from the amount due the following year.

3.2.3 Distribution of Australian Orienteer surplus funds

Motion by L Bourne/R Edmonds: That the \$6000 in Australian Orienteer surplus funds remaining after paying the 2012-13 Eventor funding shortfall be devoted to media coverage. The motion was carried.

It was agreed that any future surpluses should go into general Orienteering Australia revenue.

3.2.4 Budget projections

This item was deferred to the closing agenda item of the Conference. At that point the following motion was put.

Motion by B Bowen/G Wood: That the 2014 budget, including amendments agreed in spreadsheet 2, be approved. The motion was carried.

3.2.5 Whole of Sport funding by the ASC (John Harding)

JH spoke to the paper which was provided to the ASC on how OA was spending Whole of Sport funding in 2013 and 2014. This was noted.

3.3 Duties of OA officers and committees (Jenny Casanova)

JC noted that the paper in the Conference papers had been superceded by a later version which she would circulate later.

Motion by J Casanova/A Lumsden: That the recommendations in the paper be accepted in principle and further developed by the OA Board. The motion was passed.

3.4 ASC governance principles and recommendations for implementation by OA (Blair Trewin)

BT spoke to his paper on the ASC governance principles and recommendations for implementation by OA. Issues that should be taken on board by OA included:

- Alignment of national and state strategic plans
- Powers of the Board at general meetings
- Develop guidelines on conflict of interest. The ASC recommended that a national Board member should not also be a Director of a state association Board where that might cause a conflict between state and national allegiances.
- Institute an OA risk compliance and audit committee.
- Examine to what extent the OA Board moves to a model where some or all members do not have specific portfolios. Mike Dowling noted that the IOF Council has a model where there are not specific portfolios but each Council member has areas of responsibility, with some areas of responsibility having more than one Council member.

Motion by B Trewin/I Rathbone: That OA establish a Risk Compliance and Audit Committee. This was passed.

It was agreed that the OA Board will develop a paper for the AGM on alternate Board structures and powers.

3.5 Member Protection Update (John Harding)

JH spoke to a paper proposing minor member protection updates recommended by the ASC.

Motion by P Prudhoe/P Mayer: That the member protection updates be approved. The motion was passed.

3.6 Risk management (Andrew Lumsden)

AL spoke to the following papers and Power point presentations provided to Conference:

- Organising an orienteering event in NSW:
 - potential for legal liability
 - club incorporation – its effect on legal liability
 - how to reduce legal liability
 - risk waivers
 - storing risk warnings and waivers
- Managing event risk

It was recommended that OA seeks a pro bono legal opinion regarding the effect of incorporation, risk warnings and waivers in each State and Territory as legislation varies from jurisdiction to jurisdiction. Conference noted this and each state association will consider whether to take up the offer.

It was also suggested that OA and the states review safety and competitors rules in light of the NSW research. This was noted.

3.7 Insurance issues (Bruce Bowen)

BB and JH advised that various insurance issues had arisen during the year, including

- changes to the interested parties listing
- a case where a tent fell over in strong wind and damaged a vehicle. The broker advised that there was coverage if there was some negligence involved but the claim would only cover costs in excess of \$1000. It is recommended that event organisers should have comprehensive car insurance coverage for such situations
- a case where consideration was being given to mapping an old bombing range area where it was known that unexploded munitions had been found during recent road construction & other earthworks. OA recommended that this area not be used if suitable alternatives could be found as the cost of additional insurance for events at that map would be likely to be prohibitive and affect OA's overall public liability assessment.

BB advised that a quote on insurance for 2014 had yet to be provided by the broker and he was also awaiting a response on the necessity for the accident insurance policy.

3.8 Orienteering Australia Hall of Fame (John Harding)

Motion by B Trewin/P Mayer: That the recommendations in the paper be endorsed in principle, with the OA Board to finalise. The motion was passed.

3.9 OA Strategic Plan Governance and Business Management strategies and KPIs

These will be refined by the OA Board following Conference decisions.

3.10 Parallel breakout groups:

A. Alignment of national and state strategic plans

The breakout discussion found that

- All states have strategic plans
- All states have similar categories to the categories in the draft OA Plan and are in close alignment with the OA Plan. In some cases states had to use headings from a State Sport and Rec department pro forma. NSW Sport and Rec requires that the NSW Plan is aligned with the national plan.
- State plans have some additional strategies relating to event organisation in terms of people and equipment and relating to club engagement
- OTAS has a value statement that would be useful to add to the OA Plan
- On page 5 of the OA Plan, it was recommended that key strategies be changed to key goals
- A number of OA strategies should include implementation by national committees with state representatives

B. Information sharing among states: successful junior development initiatives

The breakout group reported on the following activities:

- NT: KH said that orienteering championships in Katherine and Alice Springs are being held in conjunction with schools cross country running championships, and outdoor education teachers are keen to do orienteering in schools.
- WA: there are 800 to 900 participants in primary and secondary school orienteering championships but a lack of conversion to local orienteering events
- VIC: 1000 students in secondary schools championships; making school maps and encouraging schools to use them; scouts and street O programs for juniors
- QLD: keen PE teachers are those that create high participation
- ACT: integrate parents with a progressive pathway of activities with Blue Sparks and Map Mates using 2 to 4 in a team of 7 – 13 year olds; the Pan

Pacs program for 10-14 year olds was successfully run in association with the Australian Championships Carnival

- TAS: a very successful junior program with 15 boys competing for 6 TAS school team places; in Launceston there is a strong program of schools events organised by a paid coordinator; in Hobart there is a combined Corporate Challenge and Schools program; 4 day training camp in January and other camps throughout the year
- NSW: regional schools championships in most regions, with GPS, independent and public school competitions; Saturday junior league in Sydney; 600 in Spooks in the Park; permanent course now established in Centennial Park; strong regional development programs.

4. High Performance and Athlete Development Pathway

4.1. Overview of FTEM and pathways development plan (Lance Read)

A printed copy of the plan was provided to all Conference attendees.

LR presented an overview.

4.2. Overview of health check (Lance)

LR described the Health Check process and outcomes. He noted the overlap with participation base priorities, especially at the lower FTEM levels.

4.3. MTBO pathway plans (Kay Haarsma)

KH spoke to a paper on the MTBO HP pathway and competition and training camp plans. She said that a goal was that all MTBO national representatives have personal coaches and race the national MTB series. However, there was no funding for the national series, although WA provides a subsidy to its representatives.

4.4. New squad structures, and state alignment (Nick Dent)

ND outlined the Talent Development Structure and advised that he had received 70 applications for squads. He said applicants can join squads at any time but must apply and each applicant must reach the standards of the applicable squad. He also made the following points:

- The main risk to the Talent Development Structure is a lack of coaches, and there needs to be targeting /tapping on the shoulder to encourage more involvement in coaching
- The coaching meeting at Easter would be a lot more effective if each state sent a rep and exchanged information
- We should have a calendar of coaching activities and camps
- Once the new OA website is in operation, Nick has a great deal of coaching information to post
- State coaches should receive honorarium funding support from state associations or user pays
- State coaches should be invited to attend national training camps to assist.

- The accommodation costs of camp coaches should be included in each camp budget.
- A pathway is needed for coaches and each state should identify 2 or 3 people to get Level 2 training and qualification
- Targeting should include former elites. However, targeted potential senior coaches must be prepared to be away with a squad in camp for 24 hours a day as part of each camp
- An interchange plan with visiting interstate coaches is desirable

4.5 Breakout with states about priorities and state/OA alignment, action initiatives with key focus questions to maximise cooperative programs

Some of the ideas reported were as follows:

- Additional strategies: Make parental involvement and engagement a priority. Offer training to parents whose children join.
- Increasing retention of juniors: should be a state level focus.
- User pays: Running user pays series of coaching sessions has proved popular in the ACT
- Success stories: need to share success stories on programs that work and build a resource repository of this information; use social media and the Australian Orienteer; promote the stories of those individuals who have had success at foot and MTBO WOC and JWOC; promote also the stories of elites who have continued in support roles
- Support coaching: talent ID for coaches and tap people on the shoulder who are showing coaching potential; increase online coaching resources; be innovative, eg. one female coach became involved when the state association paid for baby sitting for her children
- F3 level of FTEM: develop alternative models such as the Strava model for runners and cyclists where competition can be against oneself and not always against others

Motion by B Trewin/B Bowen: That the High Performance and Pathways Development Plan be approved and the Board be delegated to further develop it. The motion was passed.

4.6 KPIs for priority strategies: Not discussed.

4.7 Appointment of JWOC and MTBO selection panels for a 2-year term.

Motion by K Haarsma/J Casanova: That Jan Hardy, Roch Prendergast and Susanne Casanova be re-appointed to the JWOC selection panel, with the Board to add an additional person if desired. The motion was passed.

Motion by L Read/P Mayer: That Craig Steffens, Carolyn Jackson and Kay Haarsma be re-appointed to the MTBO selection panel. The motion was passed.

4.8 Proposed composition of OA senior selection panel from 2014 (Lance Read, Jenny Casanova)

A paper by LR and JC was provided to the Conference. This included the following recommendations for endorsement by Conference:

1) Panel size - currently the OA Operational Manual says at least 3; also say "ideally an odd number; not more than 4 voting members". Noted that ASC would not recommend an even number but that we currently have 4 members on the panel, all of whom provide valuable input.

2) Recommend that the WOC coach(es) automatically be on the panel; currently we have both a men's and a women's coach but this may not always be the case. In the situation of having a WOC coach plus a non-coaching manager, the manager ought not to be a selector.

3) The Head Coach (newly defined position) automatically becomes a member of the Senior Selection Panel, but not the Junior Selection panel.

4) Ideal composition of the panel: two WOC coaches, the head coach and a representative from one of; past coach, manager, athlete.

4) HP manager is not a defined selector but can fill a selection gap if necessary.

5) Appointment of a non-voting chair: this recommendation comes from the ASC's document on selection criteria. ASC also recommends that the selectors not be current coaches, but this is not a practical option in our organisation. Therefore it is important to be able to remove perception of bias by having a non-voting chair, who is not one of the coaches listed above. This person will chair selection meetings, guide selection deliberations and reason with selectors to break deadlocks but will only have a vote in extreme circumstances. It is their responsibility to convey selection decisions to the athletes and so they must remain neutral.

Motion by L Read/J Casanova: Conference accept the principles in the paper and the recommendations, and delegate the Board to decide the composition of the Senior Selection Panel. The motion was passed.

4.9 Orienteering & the Uni Games (ONSW notes on Aug 2013 meeting with AUS)

The ONSW paper was noted and it was agreed that increasing participation by university students be included in the strategic planning discussions for both athlete pathways development and increasing participation by segments of the population.

5. ASC update

Andrew Ramsay, Director, Participation and Sustainability Management, ASC did a presentation and conducted a question and answer session. Issues raised included:

- Mega trends in sport: decline in traditional club sport; more social sport which is less formal and more flexible; the challenge is to change membership structures and models
- Governance: an outcome of the Winning Edge review was that the top 7 sports must comply with mandatory sports governance principles, and

other ASC funded sports must report on how the principles are applied in their sports, and if not, why not

- Active After Schools program: has \$41 million in funding and 180 field officers and is part of an investment strategy to combat childhood obesity
- HP and participation funding: Winning Edge sports receive about \$100 mill, \$18 million is provided in Participation funding
- Commercialisation: the ASC has a commercialisation unit to assist sports in commercialising activities and products, and is also looking to set up an aggregated broadcast channel for sports
- Review of participation: the ASC will be seeking submissions in around March/April 2014 on participation strategies through to 2022

6. Media and Communications

6.1 Media and Communications report and Eventor update (Craig Feuerherdt)

CF presented a media and communications vision, strategy (including a skills-based committee of 4 to 5 people), and outline of technical infrastructure.

In respect of Eventor the following points were included in the update:

- Centralised calendar now has over 900 events
- Results: almost 30,000 results, a much higher take up than expected; features include a press results list and uploading of GPS files and splits files
- Splits are not visible through Eventor but are available through API
- OAWA through Paul Dowling has developed a number of value added innovations including O maps loaded onto Google maps
- Developments: CF has a development list which includes results of score events and membership fine tuning. States were asked to advise CF of priorities. A couple of states mentioned that an Enter on the Day button was a high priority.
- Mike Dowling recommended adding a capacity to sell advertising on Eventor for events. This would both assist in marketing and offset Eventor charges.

6.2 Website re-development update (Craig Feuerherdt)

CF said that Shane Jenkins was working on the migration and will be an ongoing content curator. Planned release was early 2014.

6.3 Australian Orienteer report (Mike Hubbert)

This was noted. Dave Meyer argued that a substantial saving could be made by either reducing the number of copies or scrapping the magazine for an online alternative, and the money redirected elsewhere.

6.4 Retirement of OA Media Liaison officer Bob Mouatt

This was noted.

6.5 OA Strategic Plan media and communications strategies and KPIs

These were not discussed.

7. Participation

7.1 Participation projects to 2014 (John Harding)

JH spoke to the Participation report to the ASC for the Annual Sports Assessment Review in November. Paul Prudhoe outlined the process used to commence orienteering programs and set up new clubs in Lismore-Ballina and Coffs Harbour. Following this, inquiries had been received from Grafton and Port Macquarie. BT noted that a rule of thumb was that a population of 20,000 or more was needed to successfully set up a sustainable new club. JB noted the need to have an experienced orienteer who lives locally to guide development of a new club.

7.2 MTBO report (Kathy Liley)

KL spoke to a written report provided to Conference.

Motion by K Liley/R Edmonds that the MTBO Report be accepted. The motion was carried.

7.3 10-year participation strategy priorities (breakout session)

Various ideas were brain stormed, mainly on innovations to attract more people to orienteering. These included:

- Brisbane: download a map off the web with permanent courses that people can try on their own. People have to register online to access it and this enables collection of contact details which OQ can use to publicise other events
- NT: Katherine and Alice Springs have been targeted for development activities to expand orienteering in the NT and to meet Education Dept criteria for an NT team in the Australian Schools Championships
- Facebook: in Europe, one successful idea has been to get people to attend an orienteering event, take a photo of themselves participating, upload the photo to Facebook (so that all their friends see it) and submit it to the

orienteering club or association to go in a draw for a sponsored monthly prize

- Primary schools: have after schools teams competitions for kids in a 6 week program and get parents to come along and get involved; have unstructured activities for kids (as already done in AASC and Blue sparks programs)
- Universities: have orienteering in Orientation Week, encourage team competitions for pairs or teams of 3 or 4 uni students, research scheduling and marketing
- Sweden: program targeting every household and school in a population centre: map with 20 controls paid by sponsorship sent to every household, enter online to do each course, 5 controls added online each week, control sites include shopfronts (who are among the sponsors), every child in a dozen schools also gets a map, random prizes for online completions
- Parkrun methodology: Parkruns (5km runs on Saturday mornings) have spread rapidly throughout Australia (520 participants in Canberra on 1st Saturday in Jan 2014), sponsored by Adidas and other sponsors; free; compulsory to register online beforehand and download a barcode and bring it along each week; results and photos loaded on website and Facebook by late morning/early afternoon the same day.
- Meet up website for beginners with info for beginners and FAQs
- Welcome newcomers initiatives: beginner packages, bring a friend, issue regular members with free passes to bring along a friend
- NSW: 2 events in Seniors Week, NSW national parks orienteering strategy, more 'think outside the square' events like the successful Spooks In The Park
- SA: stall at caravan expo 2 years in a row, but not much interest
- Mobile phones and tablets: a high proportion of people are now connecting to the internet on mobile phones and tablets so need to ensure website interface is mobile phone user-friendly

8. Technical Infrastructure and Event Management

8.1 International report (Mike Dowling)

MD provided a written report. He noted that the IOF is in dialogue with the IOC for inclusion in the Winter Olympics and that the IOF has progressed a services

package for organisers of major events and a defined broadcast model for world championships.

8.2 OA Technical Committee report (Jenny Casanova)

JC provided a detailed report on:

- IOF rule changes relevant to OA rules and proposed changes to OA rules
- other OA foot orienteering rule changes
- an update on Controller accreditation
- Australian Three Days winning times
- review of NOL guidelines
- Oceania foot O rules becoming an appendix to the IOF foot O rules
- Australian schools championship rules
- IT committee: SI and OE, O-Lynx, and OA results system

JC noted that Barry McCrae has volunteered to go through the OA rules and do a cross check with the IOF rules.

8.3 Mapping report (Adrian Uppill)

Noted.

8.4 Events calendar (Greg Hawthorne and Jenny Casanova)

It was noted that dates for WMOC 2017 in New Zealand had not been finalised yet and this needed to be monitored in case there is an impact on Australian major event scheduling in 2017.

Motion by K Haarsma/R Edmonds: that the Technical, Mapping and Events reports be noted. The motion was passed.

8.5 OA MTBO rule changes (Kathy Liley and Jenny Casanova)

Motion by K Liley/J Casanova: That the MTBO rule changes be endorsed. The motion was passed.

8.6 Structure of the Australian Championships Carnival (Blair Trewin)

BT circulated the following notes on the outcomes of the Australian Champs carnival survey:

- opinion is virtually split between the two major format options (2013 format 42%, 2012 format 37%). Juniors (11% of the total sample) strongly preferred the 2013 format but otherwise there was no clear demographic signal. Support for the 2013 format tended to be greater amongst those from the south eastern states. The survey sample was skewed a bit towards the older end (53% of respondents over 55), but then the Facebook/Attackpoint survey Bruce Arthur ran would have been skewed young.
- within the two basic models:
 - in the "2012" format, there is a fairly solid preference for the state championship event to be a long (net satisfaction +35%) over a middle (+18%)

- in the "2013" format, the 2013 structure (sprint and long on first weekend, middle and relay on second) is slightly preferred (+39) to one where the middle is on the first weekend and the long on the second (+31). Options with the middle and long on the 2nd weekend (-20) and with the relay on the last Saturday and the long on the last Sunday (-10) are not preferred.
- of those who only ran 1 weekend, there was a fairly even split of reasons between time, cost and family commitments
- of those who didn't run relays, 34% said they didn't like relays, 21% needed to return home before the last day. About 25% indicated problems finding a team in some form or other.
- informal low-key formats were generally preferred for the midweek events.
- the most common 'free response' comment was that long travel times from the event centre to individual events were undesirable.

I will not be proposing there be any OA direction on the format of the carnival week (other than that it contain the four championship events, and the Schools, including a sprint from 2015). A more detailed report will be prepared and circulated to states for their information. The survey login can also be obtained from me on request (particularly useful for future organisers who want to look at the 'free response' answers).

Blair's report was noted.

8.7 OA results databases (OA website database, Eventor database, state and club results)

Motion by C Feuerherdt/L Bourne: That Eventor be the primary national results database and that the existing OA database continue and be maintained in the short term. The motion was passed.

CF advised that the existing OA database could be imported into Eventor for about \$1500. It was agreed that this should be done.

9. Human infrastructure and support

9.1 Accreditation report on coaches and controllers (John Scown)

This was noted.

9.2 Collection of data on numbers of course planners and event organisers trained each year (John Harding)

All states advised that they should be able to collect this information. JH said that it was needed as KPI for ASC reporting. W Moore noted that Roger Harlow is developing an online course in course planning. L Bourne noted that OQ runs course planning courses using CORPS.

Motion by W Moore/L Bourne: That, beginning in 2014, states agree to collect data on course planners and event organisers trained each year. The motion was passed.

10. Strategic Plan 10 year vision

The 10 year vision in the draft Strategic Plan was not explicitly discussed, although longer term high performance, pathways development and participation strategies were work shopped in the relevant breakout sessions.

11. Other business

11.1 Sprint Canberra:

Nick Dent advised that Sprint Canberra, a 5 event program from 23-27 January, would be held in conjunction with the national sprint camp in Canberra and funds raised from the event would be used to support the High Performance program.

11.2 Easter 2014:

Nick Dent advised that early bird entries would close on 20 December and he asked all states to put a link to the carnival on their websites.

11.3 OA Conference orienteering event:

Geoff Wood advised that the results were on the OACT website.

11.4 OA Strategic Plan:

Motion by A Lumsden/P Prudhoe: That the OA Board provide the 2014 OA AGM with a revised strategy that specifies:

1. what OA (as opposed to States and Clubs) is responsible for;
2. who (person, position, committee) is responsible for each aspect of the Strategy;
3. where in 2 the Board or a committee is responsible, the composition and charter of that body;
4. confirmation of whether the people in 2 have the authority and resources to deliver; and
5. where there are gaps or weaknesses in 4, what is needed to rectify this.

The motion was carried, noting that what was proposed was effectively an Operational Plan to give effect to the Strategic Plan.

The Conference concluded at 3.30pm.