

## Fees payable by states in 2018

This document outlines fees payable by State Associations to Orienteering Australia.

### 1. Fees currently payable by states

The following fees are currently payable by State Associations to Orienteering Australia to help fund the operations of their National Sporting Organisation.

- (a) State Registration Fee. This is an annual fee payable by each State Association to Orienteering Australia, based on the membership of orienteering clubs in a State plus any State Association only members.
- (b) Event levies. These are paid on a per-participant basis by State Associations to Orienteering Australia for all events on a State Association fixture list.
- (c) Reimbursements. These apply where payments are made by Orienteering Australia on behalf of all the State Associations (currently for public liability insurance and the Eventor annual license fee).

### 2. Timing of payments

The due dates of payments by States to Orienteering Australia are as follows:

January 31	Event levies (for all events held in July-December of the preceding year)
April/May 30	State Registration Fee (or when invoiced by Orienteering Australia)
July 31	Event levies (for all events held in January-June of the current year)

Reimbursable amounts are invoiced to the States as and when they occur. The regular reimbursable (public liability insurance) currently occurs around April.

### 3. Calculation of payments

The amounts defined in the 'Calculation of payments' section determine the total amount payable by each State Association to Orienteering Australia. States are empowered to raise these amounts by any means they see fit, irrespective of the basis upon which the amount is calculated.

#### 3.1. State Registration Fee

The State Registration Fee is a set total amount each year. This is split between the States on the basis of their share of the number of memberships (see below for more detail and new arrangements from 2016).

The total amount of the State Registration fee split between the States (including GST) in 2018 is set out below:

\$112,585

For the purposes of the State Registration Fee for 2016 onwards:

- Full members of an orienteering club in a State plus any State Association only members count as one membership each. This covers individual memberships (senior, junior and any other categories), family memberships and associate groups (such as a school group where a membership by the school is treated as one).
- Remote associates and registered officials count as 1/3 of a membership each.
- Casual members are not included.

For the purposes of this definition, a family membership can include a maximum of two seniors (21 or over). In those states where there is no limitation on the number of seniors in a family membership, the

third and subsequent seniors in a family are considered to be separate individual members for OA fee calculations.

The State Registration Fee is then split between the States on the basis of their average memberships (as defined above) over the previous three years (so the 2018 State Registration Fee will be calculated on the basis of average memberships for 2015-2017).

### 3.2. Event levies

A levy is payable per participant in all events which are included on a State Association fixture list, except for international events covered by other arrangements. (It should be noted that events must be included on a State Association fixture list to be covered by public liability insurance). This includes events such as midweek evening events and local events organised by remote clubs.

Events are classified in five principal categories. These, and the levy rates for 2018, are listed below.

Event category	Events in this category	2018 rate*# \$
1a	Australian Long Distance Championships	5.75 (tier 1) 10.00 (tier 2)
1b	Australian Long MTBO Championships	7.65
2	Australian 3-Days **	7.15 (tier 1) 12.40 (tier 2)
3	Australian Middle Distance Championships Australian Sprint Championships Australian Relay Championships Australian Middle MTBO Championships Australian Sprint MTBO Championships Australian Relay MTBO Championships### State Long Distance Championships State Long MTBO Championships All Oceania Championship events National League Events	4.00
4	Badge Events State Middle Distance and Sprint Championships (including MTBO) MTBO National Ranking Events	2.70
5	All other events###	0.50

Where an event fits multiple categories (e.g. a National League event in conjunction with a State Long Distance Championship) the higher rate applies. National League levies only apply to competitors in M/W21E and 17-20E.

At events with tier 1 and 2 levies, tier 1 applies to the first 400 competitors, and tier 2 for any competitors over and above 400.

\* All rates include GST.

\*\* This does not include any Prologue events (category 3 for National League classes, category 5 for any others) or the Family Relays (category 5). Note the levy is for the 3 Days in total (i.e. it is not a levy applying to each day of the 3 Days).

# It was decided at the Orienteering Australia Annual Conference in December 2013 and the AGM in 2016 to reimburse Orienteering Australia for part of the cost of purchasing of the annual license for Eventor by increasing the event levies for all events associated with the Easter 3 Days carnival (including the Prologue and Family relays) and Australian Championships carnival by \$1.00 per competitor per day of the events. This increased levy is not reflected in the above table for event categories 1a, 2 and the first 3 events listed under event category 3. The increase also needs to be added to any category 4 or 5 events that are included in the Australian Championship and Easter 3 Day carnivals.

Plus at the OA Conference 2015 it was decided that to raise funds to cover the cost of IOF World Ranking Event levies a \$2 per day senior and junior elite fee would be added to all Easter and Australian Championship carnival events.

## This event is not currently run.

### Except international events (e.g. JWOC) covered by other arrangements.

For relays, and team events (e.g. “mini-rogaines”) the amount is payable for each individual entered. However, where there are group entries in events that are normally individual events, if that group is treated as a single entry when paying their entry fee they will also be treated as a single entry for the purpose of this levy.

The levy is still payable where some participants pay no entry fee (e.g. some states allow free entry at events for their life members). However, at events which are free for all participants no levy is payable.

Where a competitor does not start in a pre-entry event, the levy is payable if the organisers receive an entry fee from that competitor, but not if the competitor’s entry fee is refunded or was never paid.

### 3.3. Reimbursables

The calculation of amounts payable by states for reimbursables will depend on the exact nature of that reimbursable (for example, where OA produces promotional brochures on behalf of the States, these will normally be billed on a per-copy basis).

#### Public liability insurance

The amount payable is split between the states on the basis of the number of participants that attended category 4 and 5 events over the most recently reported 12 month period, as set out in the OA 6 monthly event levies reports submitted by State Associations.

Directors’ and officers’ liability insurance is rolled in with the public liability insurance and is not billed separately.

#### Eventor

At the OA AGM in 2016 it was agreed that from 2016 the State Association cost sharing arrangements for Eventor would be based on:

An event levy for all events associated with the Easter 3 Days carnival (including the Prologue and Family relays) and Australian Championships carnival of \$1.00 per competitor per day of the events.

And the residual cost shared on the basis of the number of participants that attended category 4 and 5 events over the most recently reported 12 month period, as set out in the Orienteering Australia 6 monthly event levies reports submitted by State Associations.

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