

Attachment E5:**RECORD OF MEDIATION**

Present at Mediation	
Date of mediation	
Venue of mediation	
Mediator	
Summary of mediation (minutes attached)	
Outcome of mediation	
Follow-up to occur (if required)	
Completed by: (signature)	
Signed by: Complainant (signature) Respondent (signature)	

The Complainant and Respondent will both receive a copy of the Record of Mediation and the original will be stored by the Executive Officer of Orienteering Australia at the National Office.