

## **Orienteering Australia Controller Curricula Review Process**

### **Advertisement for a Controller Curricula Coordinator, to be involved in the 2020/2021 update of OA's controller curricula**

Orienteering Australia is seeking applicants who have an interest in controller accreditation, particularly from amongst its pool of past and present Level 3 controllers, to participate in the process of reviewing and updating OA's controller curricula. In particular, an **OA Controller Curricula Coordinator** is sought for this project, for which Sport Australia Funding has been obtained by OA.

The **OA Controller Curricula Coordinator** will take responsibility for development of a Handbook of commonalities between all 3 levels of Foot Orienteering and 2 levels of Mountain Bike Orienteering controllers' curricula, uniform layout of the curricula, and their uploading to the OA website. They will work closely with those applicants who update each of the specific curricula as listed in the table below.

Applications are invited from suitable applicants/interested parties for

1. A project coordinator as described below;
2. Updates to each of the curricula as listed in the table below.

Note that applicants may submit for one or more of the above role/tasks. Applications may also be from joint parties, as applicants may wish to share a particular task.

Curriculum reviewers will need to be recruited (responsibility of the coordinator), and there is not necessarily funding available for the review process.

### **Applicant Experience Requirements for OA Controller Curricula Coordinator and content development of Curriculum Updates**

Applicants are required to have experience in content preparation and delivery of controllers' workshops at either Level 2 or Level 3 and be familiar with all aspects of controlling, course planning and event management, including Orienteering Australia Rules. They would ideally be a past or present level 3 controller accredited under the Orienteering Australia system; however, consideration will be given to applicants who have equivalent experience in another orienteering federation or who have extensive experience at Level 2.

### **Tasks/responsibilities of the OA Controller Curricula Coordinator**

The coordinator has responsibility for, in order of priority:

- 1) Development of Common Handbook, applicable to all levels of controlling and intended to be useful for both foot and MTB orienteering; this will include all the commonalities between levels, of current controllers' curricula. Some work identifying the content has already been done.
- 2) Development of document template to be used for all controller curricula - this will be done concurrently with the above Common Handbook, and in consultation with those people who are preparing the Level 2 (+/- Level 3) curriculum's content.
- 3) Monitoring the progress of each curriculum's content development with the individuals undertaking it. This will include managing the review process for each, in conjunction with the person(s) updating that level of curriculum.
- 4) Managing required updates to the OA web site, to load all new curricula and any associated supporting documents (and add/maintain links to documents sourced elsewhere).

The above tasks are separate from the preparation of the actual curriculum content at each level (see introductory paragraph and table below).

## Timeframe for Project Completion

Sport Australia funding received for the OA Curricula Review Process is to be acquitted by June 30, 2021.

## Remuneration for OA Controller Curricula Review Process

### 1. OA Controller Curricula Coordinator:

\$4000 (TBC) (plus GST if applicable), based on presumption of 100+ hours over up to 12 months.

### 2. Curricula Updates

The number of hours listed in the table below are an estimate, and there is not a formal hourly rate; however, updates of each level of the curricula have some Sport Australia funding attached to them independently of the OA Curricula Coordinator's responsibilities.

## Timeline For Delivering Project Components

### Curricula Coordinator

The Common Handbook and template for curricula will ideally be ready during November 2020, to be circulated to those undertaking development of each curricula.

Hopefully the finalised Common Handbook will be presented to the December OA Conference.

Task	Possible total hours	Information	Timeframe
<b>Common Handbook</b>	60	Commonalities previously collated	Nov 2020 → review → finalise Dec 2020
<b>Curricula Template</b>	10	In conjunction with the Common Handbook	Nov 2020 → review → finalise Dec 2020
<b>Monitoring Curricula Updates and Reviews</b>	20	Assisting and monitoring curricula updates	As curricula are updated
<b>Website Updates</b>	10		As curricula are finalised

### Controller Curricula Updates

Curriculum	Possible total hours	Information and Material Available <sup>1</sup>	Time Frame
<b>Level 1 Foot-O*</b>	30	As well as orienteering aspects, to include generic non-orienteering content which are a pre-requisite for all subsequent curricula	First half of 2021
<b>Level 2 Foot-O</b>	30	Previous L2 controllers' workshops held by states. Robin Uppill & Hilary Wood have compiled some possible L2 content.	Late 2020 - early 2021
<b>Level 3 Foot-O</b>	30	Previous L3 workshops held by OA. Content development by OA Director, Technical	Late 2020 - early 2021
<b>Level 1 MTBO</b>	20	OA-approved curriculum in old format available from	Late 2020 - First half 2021

Curriculum	Possible total hours	Information and Material Available <sup>1</sup>	Time Frame
		Kathy Liley. Update required to convert to new format once agreed.	
<b>Level 2 MTBO</b>	30	Draft curriculum in old format available from Kathy Liley. Update required to convert to new format once agreed.	Late 2020 - First half 2021
<b>Level 0 Foot-O (Listed for information only**)</b>		To be determined if required. OA input to the overall content needed	To be determined

1. All existing curricula are also available

\*Level 1 Foot-O curriculum and accreditation process may require significant revision since considerations such as electronic timing, pre-printed maps and pre-entry events are no longer applicable only at level 2 and above. Also a common 'officials' register/recognition' for event organisers/course planners has been requested by some states and potentially L1 could be broadened to cover these officials, plus L1 accreditation may involve a mentoring scheme.

\*\*Level 0 Foot-O accreditation has been requested by some states to cover minor/urban events; this is not within the scope of the current project but could be considered after the L1 Foot controller update and review, pending availability of additional funding, if it is deemed necessary.

#### **Available resources:**

Useful Resources for OA Controller Curriculum Updates will be provided to interested parties, upon request.

#### **Submission of applications:**

Applications to be submitted to [technical@orienteering.asn.au](mailto:technical@orienteering.asn.au) ideally by **September 25th 2020**.

For further clarification on any of these tasks or roles please contact Jenny Casanova on the above email address.

Jenny Casanova  
 OA Director, Technical  
 August 18th, 2020