

# Minutes from Agenda

## MEETING 172 OF THE BOARD OF ORIENTEERING AUSTRALIA in-person Melbourne 35 Spring Street 9<sup>th</sup> floor

**10:00am (AEST) Saturday, 25 February 2023**

### **1.1 Attendance**

Mike Dowling (MD) – President

Troy de Haas (TdH) – Director, Marketing & Communications

Blair Trewin – Director ex officio

Richard Mountstephens (RM) – Director, Finance

Anna Sheldon (AS) – Director, Technical

~~Craig Steffens (CS) – Director, Operations & MTBO~~

~~Brett Weihart (BW) – Director~~

~~Robert Spry (RS) – Minutes Secretary~~

Arpad Kocsik (AK) - General Manager

### **1.2 Apologies:**

- Brett Weihart, Robert Spry, Craig Steffens,

### **1.3 Conflicts of Interest:**

- None

### **1.4 Minutes of the 6 February 2023 Board Meeting**

[The minutes](#) be accepted. *Moved: Seconded: Passed.*

### **1.5 Sport Australia Director Education e-learning course**

Completed: All

## 1.6 Directors Code of Conduct Sign-offs

Completed: All

## 1.7 Director Identification Number Supplied?

Yes: All

## 1.8 Directors - Changes of Address or Name

Australian Business Register - Tax file numbers (AS and CH check)

# Review of Action List

Heading	Action	Who	When
<u>Carried Over:</u> Governance	Provide information needed for completion of the 2021 Annual Report.	AK, MD – see Minutes item 2.2	
Great events	Investigate the establishment of a team's competition for elites for Aust Championships carnival.	HPMG	
<u>New:</u> Governance	Circulate Mike's paper on 2022 Annual Report preparation to all affected Directors and officers	AK	a.s.a.p.
Governance	<ol style="list-style-type: none"> <li>1. Circulate the draft 2022 Activity Plan Review as a Word document to facilitate updates; all Board members to review.</li> <li>2. Following completion of the above, start work on the 2023 OA Activity Plan.</li> </ol>		
Governance	Review all officer contracts that are up for renewal, including a pay rise that is consistent with the 2022 FWC National Wage Case decision of 5% increase.	CS	as required
Great Events	Write to States reminding them to nominate events for WOD 2023	AK	

Great Events	Consider and develop a proposal for a NOL Technical Supervisor or “Elite Advisor”.	AS, CH	
Great Relationships	review the ASF donation categories	AK, MD	
Other Business	prepare a preliminary discussion paper on “IOF Team” draft proposal	AK	25 February

## Agenda

10:00 – 10:30 NIF overview, Steve Moresi SIA supporting officer.

Not part of the Board meeting. See presentation attached.

10:30 – 11:30 OA Budget and financial relationship with the States.

### Income

- Increase state levies and registration fees by 7.8% motion (CPI) MD The board is moving a motion, RM seconded
- Subject to further review this should happen every year
- Return to a balanced budget in 3 years (by the end of 2026) starting deficit ~60k
- Ask the Moira Whiteside Bequest Fund management team
- Explain to the states the double charging for the magazine in Q1 - editor transition

### Expenditure

- Insurance – check exact amount and fix the numbers in the budget
- IOF membership fee - check
- IOF Council meetings expenditure down 50%
- Controller expenses up from 500 to 1000
- Media, sponsorship
- Sporting schools (Jim) - link to project work (?)
- HP – bring in a new line into the budget called Direct Athlete Support? Scholarship? Grants? For elite(s). Financial incentive? (Aston question, request for direct funding) MD What does the Board feel like is a comfortable amount? Decision: Bring back direct athlete funding – major IOF event podium finishers will be provided with x amount of dollars. Old points system and what events count? MD proposal 2500 athlete support. Accepted. Step 2 – write to Aston. (MD)
- Alex Tarr – mapping project 5000
- Magazine – cost-neutral exercise, digitise back issues

### The Financial relationships between OA and the States

- Option 1: Keep the current model

- Option 2: Simplification of the current model – flattening the state levies structure (have a detailed conversation on the topic)
- Option 3: Single Member Service Fee

RM Motion: the Board adopts the 2023 Budget. Seconded BT

@ AGM – propose quarterly meetings with States and Board members to look at the above, dissect it and send feedback to MD so it can be sent out to the States before the AGM.

11:30 – 11:45 Coffee break.

11:45 – 13:00 Activity Plan 2022 review, 2023 draft.

#### Great Events

- Course setting and mapping education workshops
- IOF major events – Brett and Troy to lead

#### Great Relationships

- The Board has accepted and endorsed the Branding Guide – start implementing, send out to states.
- Social Media Manager – paid position, find someone
- Unified National Membership structure for the AGM. Talk to Phil Walker.
- Paul Prudhoe – Eventor manager from March.
- OMaps manager – paid position, find someone.

#### Great Opportunities

- Volunteer recognition plan – all the things we do to recognise volunteers
- Inclusive Practice Plan – GM to ask Tom Hunter about best practice on gender, cultural etc. diversity, is there a template

#### Great Organisation

- New Board Director - works on the Risk Management
- Ask again Phil Walker about the Membership project status
- OA Statement – MapRun officially endorsed, prepare guidance how to best use it, prepare a 5 year plan for MapRun

Refocus the Coaching for Everyone Project on practicality since we have the infrastructure already to train and accredit experienced orienteers.

Revsport – Is it doing what it's supposed do? Technical Director needs to be able to access it and use it. AK to look into this.

MD proposal - Adopt the IOF communications plan. AK to look into it.

13:00 – 14:00 Lunch.

14:00 – 14:30 National Supervisor/technical manager CH.

14:30 – 14:45 NIF update from Andrew Shipton.

BT – Motion to accept the new NIF and appoint a Complaint Manager. MD seconded.

14:45 – 15:00 AGM Board candidates and Annual Report

15:00 16:00 Action items follow-up and other matters.

MD official announcement: leaving the Board at the 2024 AGM

**Next Board Meeting 7:30pm AGM then Board Meeting (AEST) , Monday 3 April 2023**

Meeting ended: 16:00